

## DAVID T. MITCHELL

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## SUMMARY

I am a collaborative IT professional and team lead with a focus on Web development, Office 365 and SharePoint. I have experience in project management, business analysis, budgeting and solution design.

## EDUCATION

University of Calgary

**B.Sc. in Computer Science**

**2002**

Software engineering, user experience, web, requirements gathering and testing

University of Calgary

**Communications**

**2002**

Presentations and technical writing

## WORK HISTORY

**Wipro Ltd**

**Functional Lead, Web Services**

**2014-Present**

Documenting OneDrive, SharePoint Online and SharePoint 2013 operational processes and governance.

Overseeing Office 365 solutions using Flow, SharePoint and hybrid search.

Documenting solution design for and deploying Crestron Fusion software for video conference rooms.

Managing projects and bids for various ATCO clients in utilities, construction and corporate services sectors.

Overseeing migration of SharePoint 2007 and 2010 on premises sites to hybrid.

SharePoint Online and SharePoint 2013 environments, including over 100 site collections and 5 TB of data.

Participating in roll out of SharePoint 2013 on premise and SharePoint online.

and hybrid features in testing and project management roles.

Managing on site and offshore team assignments and providing feedback on performance.

**ATCO I-Tek**

**Functional Lead, Web Services**

**2013-2014**

Working with the SharePoint steering committee to shape ATCO's SharePoint 2013 environment.

Rolling out ITIL processes for change management, incident management and problem management with the SharePoint team.

Managing Web Services team assignments and providing feedback on performance.

Coordinating with ATCO corporate office on the web strategy program that

guided ATCO's use of web technologies with the public and internal teams.  
Managing relationships and contracts with clients at various ATCO companies.

**ATCO I-Tek**

**Senior Systems Analyst, Web Services**

**2010-2013**

Developing the Web Services team's SharePoint 2010 design and development skills.

Implementing a Microsoft Office Project Server environment for ATCO Electric in cooperation with Arbutus Solutions.

Building a business case for purchasing software to aid in migrating ATCO I-Tek's SharePoint 2007 environment to SharePoint 2010.

**ATCO I-Tek**

**Intermediate Systems Analyst, Web Services**

**2007-2010**

Maintaining and designing SharePoint and Microsoft CMS web sites for the ATCO companies in a team environment.

Developing SharePoint 2007 and SharePoint 2010 skills.

Providing training and consulting services to clients across the ATCO companies.

**Cybersurf Corp.**

**Web Developer**

**2003-2007**

Maintaining large, complex web applications in a team environment.

Using a variety of technologies including JavaScript, Java, JSP and PHP.

Developing practical IT skills: testing, debugging, documenting.

**Canadian Gas Potential Committee**

**Computer Systems Contractor**

**2001-2009**

Re-designing and maintaining the CGPC website.

Assisting with lightweight application requests – Access and Outlook support.

**DEVELOPMENT TOOLS**

ASP.Net / C#

HTML

CSS

JavaScript, JQuery

PHP

Microsoft SQL Server Manager

MySQL

Toad

ReadyAPI

**APPLICATIONS AND PLATFORMS**

Office 365

Microsoft SharePoint

Microsoft Project Server

Adobe Photoshop

Visual Studio

ReadyAPI

Fiddler

Git

SQL Developer Studio

SKILLS

Requirements elicitation and development

Mentorship

Technical writing

Project Management

Bid Management

PERSONAL ACHIEVEMENTS AND PROJECTS

Currently serving as Secretary-Treasurer for CALSPOUG, the Calgary SharePoint and Office 365 Users Group

Custom built a Nintendo fan web site that achieved over 2500 unique visitors per day at its peak